

Request For Proposal

The Upper Cumberland Human Resource Agency, Administrative Entity for Workforce Innovation and Opportunity Act programs in Local Workforce Development Area 7, and the Local Workforce Development Board are requesting proposals from vendors interested in **One-Stop Operator for the Comprehensive Center in Cookeville, TN.**

Eligible bidders shall be an entity (public, private, or nonprofit), or consortium of entities, including a consortium of entities that, at a minimum, includes 3 or more of the one-stop partners located in the local area, which may include: an institution of higher education; an employment service State agency established under the Wagner-Peyser Act (29 U.S.C. 49 et seq.) on behalf of the local office of the agency; a community-based organization, nonprofit organization, or intermediary; a private for-profit entity; another interested organization or entity, which may include a local chamber of commerce or other business organization, or a labor organization.

The request for proposal is issued on **March 13, 2017** and can be picked up at UCHRA Central Office in Cookeville, TN or by e-mailing Ronald Basham (Director of Employment and Training) rbasham@uchra.com, or Terry Alley (Director of General Services) talley@uchra.com, to request a copy of RFP specs. Bids will be accepted until Monday, April 24, 2017 at 2:00 p.m. **Bids must be submitted in a sealed envelope and clearly marked on the outside: "One-Stop Operator" and must include the name, address, and telephone number of the bidder.** The RFP should include original and an electronic version (flash drive). Submit RFP to: UCHRA, 580 South Jefferson Avenue, Suite B, Cookeville, TN 38501, **no later than 2:00 pm (CST) on Monday, April 24, 2017.**

UCHRA reserves the right to reject any or all bids and or waive any or all formalities. TDD Users: 800-848-0298.